# Issue of Permit to Import Medicines from a Local Agent

## About the Service

This service allows obtaining a permit to import medicinal products, narcotic drugs, controlled or semi-controlled drugs, or pharmaceutical preparations for the local agent holding a valid medical store license issued by the Ministry of Health and Prevention.

## Service Process

- Login to the MoHAP website or smart app using the UAE PASS
- Submit an initial import permit application before shipping from the country of origin, and pay the application fees
- If the requirements and conditions are met, the initial import permit application will be approved with sixty days validity, during which the shipment from the country of origin can be prepared
- In completion of the second stage, the applicant submits a shipment clearance application - upon obtaining the Air Way Bill (Air) / Bill of Lading (Sea) / Truck Way Bill (Consignment Note) (Road) - and pays the due fees
- In the event that the requirements and conditions are met, the approval is obtained electronically and the permission is printed from the electronic system. The permit is valid for sixty days from the date of its issuance and is conditional on the approval of the Ministry’s inspectors for customs clearance then the inspection for the release to loacl market

## Required Documents

- The first stage: Initial approval for import: The submission is made through the electronic system of import to obtain the initial approval for import before starting to ship from the country of origin, and it requires attaching the following documents: The invoice (Commercial Invoice or Invoice) issued by marketing authorization holder, including the country of origin, production and expiry dates for each batch, and the remaining shelf life of the product must not be less than two-thirds of the total shelf life.Minor Variation Certificate (MVC) - if anyImport authorization from the Regulation of Controlled Substances and Products section- for Narcotic, Controlled or semi-controlled Drugs.Batch Release Certificate (BRC) - if the product is a biological derivative and vaccine - issued by the Ministry of Health & Prevention for each batch.Import permit from the Federal Authority for Nuclear Regulation - mandatory for radioactive products and materialsEuropean Directorate for Quality of Medicines and Healthcare (EDQM) Certificate of Suitability (if the product contains gelatin from an animal source)In case of importing from the designated free zones in the country, the following must be provided:
- The second Stage: Shipment Clearance Permission: The application is submitted when the freight bill is issued, and it requires attaching the following documents: Air Way Bill (Air) / Bill of Lading (Sea) / Truck Way Bill (Consignment Note) (Road), noting the necessity of shipping in temperature controlled containers, while adhering to the Ministerial decree No. 22 of 2022.The packing list must include the total weight and the number of packages.Original Certificates of Analysis (C.O.A) for all imported batches and must include production and expiry dates and be issued by the batch releaser (to be viewed upon request from MOHAP inspectors).

## Conditions & Requirements

1. Obtaining marketing authorization approval from the Ministry of Health and Prevention.

2. Products may only be imported by the local agent mentioned in the product's marketing authorization approval.
3. One commercial invoice must be attached to each initial import permit application.
4. It is allowed to include more than one initial import permit application, under the shipment clearance application, provided that they are all under the same bill of lading, air waybill, or truck waybill (consignment note). The shipment must contain products that are under the purview of the Ministry of Health and Prevention.
5. Obtaining electronic shipment clearance permits.
6. Inspection at the customs port by MOHAP inspectors.
7. Inspection to release the shipment for distribution in the local market.

## FAQ's

## Service completion duration

- For initial import applications: 3 working days
  For shipment clearance applications: 2 working days

## Service fees

## Service channels

## Service locations

- MoHAP Website: www.mohap.gov.ae
- MoHAP SmartApp

## Support

- Information Technology: mohap.appsupport@mohap.gov.ae
- Import & export regulation section: import.export@mohap.gov.ae
- Call Center: 80011111

## Payment channels

- E- Payment

## Target audience

- Medical store with a valid license issued from the Ministry of Health and Prevention

## Resources

- MOHAP - ImportExport-AgentManual V4
- Minister Resolution No.22 of 2022

## Department name

Drug

## Sector name

Health Regulation

## Main service

Clearance, Import and Export Permits

## Service Code

110-02-004-000

## Service Classfication

Transactional

## Sub Service Type

Variation

## Service Type

Government to Business

## Related Services

- Licenses, for all medical products.
- BRC (Batch Release Certificate) for biological products.
- Authorization to import narcotic, controlled or semi-controlled drugs, for narcotic products, controlled and semi-controlled substances.
- Import permit from the Federal Authority for Nuclear Regulation (FANR), for radioactive products, materials and radiation devices.
- Inspection before customs release of shipments and before distribution locally in the market for all medical products.

## Service Bundle

This service is not linked with any service packages.

## Number of Users

422

## Notes

This service accepts documents authenticated with the UAE PASS Digital Seal.

## Sustainable Goals

Good Health And Well-Being