



# Approve the Signature of the Responsible for Narcotic Drug Custody

## About the Service

Request for the signature of the doctor/pharmacist in charge of narcotic drugs in hospitals and one-day surgeries, and/or a request for the delivery of drugs from those in charge.

## Service Process

- Login to the MoHAP website or smart app using the UAE PASS.
- The customer shall submit the request, complete the form and attach the relevant documents.
- Request will be endorsed.
- The customer will pay submission fees.
- The MOH&P officer will approve and forward the approval to the customer via email.

## Required Documents

- A letter from the technical director of the hospital/one-day surgery clinic or medical warehouse owner, listing the drugs required, including their type, quantities and concentrations, the name of the pharmacist/doctor in charge of drug custody, and the reason for the drugs requirement.
- Copy of valid license of the person in charge of the narcotic drugs
- Copy of the establishment's license, where issued by a licensing authority other than the Ministry of Health and Prevention (Dubai Health Authority/Dubai Healthcare City/Health Authority Abu Dhabi/Ministry of Environment and Climate Change).
- Copies of the UAE IDs of the technical director and the custodian.
- NOC from the licensing authority.
- Copy of the establishment's Dubai Chamber of Commerce & Industry membership.
- Copy of the commercial license issued by the Department of Economic Development.
- List of doctors and their valid licenses.

## Conditions & Requirements

1. The customer must complete forms F1 (Narcotic application) and F2 (Signature approval) if the facility is new or if a new administrator has been appointed.
2. If the administrator resigns or is on leave and a substitute supervisor is appointed, the customer must fill out form F3 (NARCOTIC DRUGS STOCK HAND OVER).
3. The narcotic drugs receipt form must be approved and signed by the appointed official.
4. A delivery list of semi-controlled, controlled and narcotic drugs should accompany the form.

## Service completion duration

- 1 to 3 working days

## Service fees

## Service channels

## Service locations

- MOHAP Website - [www.mohap.gov.ae](http://www.mohap.gov.ae)
- MOHAP Smart App

## Support

[controlledchemicals@mohap.gov.ae](mailto:controlledchemicals@mohap.gov.ae)

## Payment channels

- E- Payment

## Target audience

- Pharmacies within hospitals
- One day surgery centers

## Resources

- [Form RDC-NP-F01 Narcotic appli-private-hosp](#)
- [Form RDC-NP-F02 Signature approval](#)
- [Form RDC-NP-F03 Signature approval for Q](#)
- [09 Approve pharmacist signature for narcotics custody](#)

## Department name

Drug

## Sector name

Health Regulation

## Main service

Regulation of Anesthetic drugs and chemical precursors

## Service Code

110-46-004-000

## Service Classification

Transactional

## Sub Service Type

Variation

**Service Type**

Government to Business

**Number of Transactions**

108

**Notes**

This service accepts documents authenticated with the UAE PASS Digital Seal.

**Sustainable Goals**

Good Health And Well-Being