



Licensing of Pharmacists

About the Service

This service enables medical and pharmaceutical facilities to apply for licenses for employees, including first or second official pharmacists and assistant pharmacists.

Service Process

- Register in e-services, create a user name and password (not already registered), then access the e-system.
- The client (facility) must access the website service to license professionals through the account of the licensed facility, and provide the required information and documents as per the type of license.
- The client must refer the transaction to the Ministry of Health and Prevention.
- The employee concerned will check the application. If it meets requirements, the application will be approved and the transaction will be sent to the facility for online fee payment.
- The client (facility) must pay the fees through the website, after which the transaction will be automatically transferred to the Ministry of Health and Prevention.
- The officer concerned will conduct the final review of the transaction with fee payment and accept the application. If the conditions are met, the initial license, renewal, cancellation, or change of title will be approved.
- If the application requires a final license (issuance of a new license, re-licensing or transfer of a license): The client (facility) must submit the required documents to the Ministry of Health and Prevention. The employee concerned will approve the application, provided all conditions are met, and issue the final license.

Required Documents

- Scientific and academic certificates.
- Certificates of recent experience from employer.
- Valid assessment certificate.
- Certificate of criminal clearance.
- Letter of license request from the facility.
- Job offer.
- List of employees licensed to work in the facility.
- Copy of valid passport.
- Copy of valid residence license.
- Copy of valid Emirates ID card.
- Pharmacist's character reference (form available at Customer Happiness Centers).
- List of controlled medicines (for official pharmacist).
- Employment contract.
- Labor card.

Conditions & Requirements

1. At least two years of experience is required.
2. There should be no more than a two-year gap in the applicant's work record.
3. The assessment certificate is valid for Five years only.

FAQ's

Service completion duration

- 5 working days

Service fees**Service channels****Payment channels**

- E- Payment

Target audience

- Medical and pharmaceutical facilities
- First official pharmacist
- Second official pharmacist
- Assistant pharmacist

Resources

- [\(PQR\) 2014-en](#)
- [Pharmaceutical Licensing English End User Manual Ver 1](#)
- [Infographic](#)

Department name

Licensing and Accreditation

Sector name

Health Regulation

Main service

Licensing of medical professions

Service Code

110-40-009-000

Service Classification

Transactional

Sub Service Type

Variation

Service Type

Government to Business

Related Services

- Ministry of Interior - Electronic Approval
- Ministry of Human Resources and Emiratisation - Issuance of a contract and job card
- MOHAP - Licensing of medical facilities

Service Bundle

Access to this service is not linked with any package

Number of Users

4138

Number of Transactions

3917

Sustainable Goals

Good Health And Well-Being