



# Registration of a Change to the Professional Title of a Pharmacist

## About the Service

This service allows medical and pharmaceutical facilities to apply for the registration of changes to the professional job titles on the licenses of employees in the pharmacy profession, including first and second official pharmacists and assistant pharmacists.

## Service Process

- Login to the MOHAP website or smart app using the UAE PASS to apply for the service.
- The customer (facility) must login through the account of the licensed facility, and provide the required information and documents as per the type of license.
- The customer must refer the application to the Ministry of Health and Prevention.
- The employee concerned will check the application and if it meets all the requirements, the application will be approved and sent to the facility for online fee payment.
- The customer (facility) must pay the fee through the website, after which the application will be automatically transferred to the Ministry of Health and Prevention.
- The officer concerned will conduct the final review of the application with fee payment and accept the application. If the conditions are met, the initial license, renewal, cancellation, or change of title will be approved.
- If the application requires a final license (issuance of a new license, re-licensing or transfer of a license), the customer (facility) must submit the required documents to the Ministry of Health and Prevention.
- The employee concerned will approve the application, provided all the conditions are met, and issue the final license.

## Required Documents

- Letter requesting amendment to the title from the facility
- List of controlled drugs (for official pharmacist)

## Conditions & Requirements

1. A valid assessment certificate, updated as per the Health Professional Licensing Requirements (PQR).

## Service completion duration

- 5 working days

## Service fees

## Service channels

## Service locations

- MOHAP Website - [www.mohap.gov.ae](http://www.mohap.gov.ae)
- MOHAP Smart App

## Support

- Email: [info@mohap.gov.ae](mailto:info@mohap.gov.ae)
- Call Center: 80011111

## Payment channels

- E- Payment

## Target audience

- Medical and pharmaceutical facilities, first official pharmacists, second official pharmacists, assistant pharmacists

## Resources

- [Pharmaceutical Licensing UserManual - Applicant](#)
- [PQR V](#)
- [Infographic - Registration of a Change to the Professional Title of a Pharmacist - PDF 363KB](#)

## Department name

Licensing and Accreditation

## Sector name

Health Regulation

## Main service

Licensing of medical professions

## Service Code

110-40-009-018

## Service Classification

Transactional

## Sub Service Type

Auxiliary

## Service Type

Government to Business

## **Related Services**

- This service is not linked to any other services

## **Service Bundle**

This service is not linked to any bundles

## **Number of Users**

10442

## **Number of Transactions**

130

## **Notes**

This service accepts documents authenticated with the UAE PASS Digital Seal.

## **Sustainable Goals**

Good Health And Well-Being