



Registration of a Change to the Professional Title of a Doctor

About the Service

This service allows medical facilities to apply to register changes to the professional job titles on the licenses of doctors, including physicians and dentists.

Service Process

- Login to the MOHAP website or smart app using the UAE PASS to apply for the service.
- The customer (facility) must login through the account of the licensed facility, and provide the required information and documents as per the type of license.
- The customer must refer the application to the Ministry of Health and Prevention.
- The employee concerned will check the application. If it meets the requirements, the application will be approved and sent to the facility for online fee payment.
- The customer (facility) must pay the fee through the website, after which the application will be automatically transferred to the Ministry of Health and Prevention.
- The officer concerned will conduct the final review of the application with fee payment and accept the application. If the conditions are met, the initial license, renewal, cancellation, or change of title will be approved.
- If the application requires a final license (issuance of a new license, re-licensing or transfer of a license), the customer (facility) must submit the required documents to the Ministry of Health and Prevention.
- The employee concerned will approve the application, provided all conditions are met, and issue the final license.

Required Documents

- Physician's assessment certificate
- Letter from the facility requesting the amendment of the job title
- Emirates ID card

Conditions & Requirements

1. A valid assessment certificate, updated as per the Health Professional Licensing Requirements (PQR).

Service completion duration

- 3 working days

Service fees

Service channels

Service locations

- MOHAP Website - www.mohap.gov.ae

- MOHAP Smart App

Support

- Email: info@mohap.gov.ae
- Call Center: 80011111

Payment channels

- E- Payment

Target audience

- Private health facilities, general practitioners, dentists, specialist physicians, consultant physicians

Resources

- [eTransform-Licensing User Manual Ver 1](#)
- [Infographic - Registration of a Change to the Professional Title of a Doctor - PDF 369KB](#)

Department name

Licensing and Accreditation

Sector name

Health Regulation

Main service

Licensing of medical professions

Service Code

110-40-010-010

Service Classification

Transactional

Sub Service Type

Auxiliary

Service Type

Government to Business

Related Services

- This service is not linked to any other services

Service Bundle

This service is not linked to any bundles

Number of Users

63

Number of Transactions

174

Notes

This service accepts documents authenticated with the UAE PASS Digital Seal.

Sustainable Goals

Good Health And Well-Being