



# Issue a Health Facility License

## About the Service

This service allows health facilities to obtain the necessary license to practice and provide health and treatment services in the UAE. Such facilities include public and specialized clinics, medical centers, diagnostic and rehabilitation centers, emergency and home health centers, fertility and recuperation centers, one-day surgery centers and hospitals, and hospitals of different sizes and specialties.

## Service Process

- Login to the MOHAP website or smart app using the UAE PASS to apply for the service.
- Submit a request to obtain the health facility license.
- Submit an application for initial inspection.
- Once the initial inspection is approved, submit an application to study the architectural plan and pay the fee.
- Once the site plan is approved, the initial approval for inspection will be issued.
- Apply for initial license approval and pay the application fee.
- Obtain the license requirements from relevant government entities, such as Civil Defense.
- Apply for licensing of the medical staff (doctors, technicians, nurses).
- Apply for final inspection.
- Once the final inspection is approved, pay the final licensing fee and submit the remaining documents.
- License will be issued electronically and sent via email. It can also be downloaded via the website.

## Required Documents

- The following documents are required to be attached to the owner's page: A copy of the owner's passport  
A copy of the owner's family book  
A copy of the Emirates ID  
Recent passport-size photos with white background  
A character reference (document available in Customer Happiness Centers) must be completed by the owner; licensing procedures will resume after the approval of the authority concerned
- Initial approval of inspection: An application letter from the owner requesting the license of the medical facility  
A letter addressed 'To whomsoever it may concern'  
The plan of the facility  
Photos of the site  
Statement of the total number of students, including gender and school stage, and the capacity of the facility (in the case of school and nursery clinics)
- Initial approval of the license: The facility's plan with initial approval from MOHAP engineers  
License of the Department of Economic Development  
Application letter of the facility  
Security clearance of owner  
Proof of owner's qualifications
- Final approval of inspection: The facility's plan with initial approval of MOHAP engineers  
The facility's plan with final approval of MOHAP engineers
- Final approval of the license: External billboard of the facility  
Medical waste agreement  
List of medical equipment  
Services price list  
License of radiation protection (issued by the Federal Authority for Nuclear Regulation)  
Trade license issued by the Department of Economic Development  
Certificate of preventive safety (issued by the Civil Defense)  
List of partners' names  
Internal regulations and rules of the facility  
The facility's plan with final approval of MOHAP engineers
- Registration in Tatmeen
- Registration in Riayati

## Conditions & Requirements

1. The following documents are required to be attached to the owner's page: A copy of the owner's passport A copy of the owner's family book A copy of Emirates ID Recent passport-size photos with white background
2. A character reference (document available in Customer Happiness Centers) must be completed by the owner; licensing procedures will resume after the approval of the authority concerned.
3. A non-national can own a health facility provided that the local authority to which the facility belongs issues an approval letter regarding the percentage of foreign ownership.
4. An electric elevator must be installed if the facility consists of high floors.
5. Compliance with engineering conditions and standards for licensing health facilities (regulations for healthcare facilities.)
6. Initial approval will be valid for six (6) months only, which is the period granted to the owner to meet all the technical requirements and conditions for obtaining the MOHAP license. The initial approval does not imply the approval to practice or operate the facility; it is only granted in order to complete the procedures required to obtain the license.

## FAQ's

### Service completion duration

- **Approval of the application:** 1 working day **Final licensing:** 2 working days **Engineering team approval:** **Initial inspection:** 2 working days **Verification of the facility plan:** 5 to 7 working days **Final inspection:** 7 to 10 working days

### Service fees

### Service channels

### Service locations

- MOHAP Website: [www.mohap.gov.ae](http://www.mohap.gov.ae)
- MOHAP Smart App
- Email: [info@mohap.gov.ae](mailto:info@mohap.gov.ae)

### Support

- Email: [info@mohap.gov.ae](mailto:info@mohap.gov.ae)
- Call Center: 80011111

### Payment channels

- E- Payment

### Target audience

- Investors in the health sector who own different health facilities

### Resources

- [User manual Medical Licensing system](#)

- [User Manual- Engineering Department](#)
- [Initial site inspection checklist- Medical facility](#)
- [Initial site inspection checklist- School clinics](#)
- [Initial site inspection checklist- Nursery clinics](#)
- [Initial site inspection checklist- Eye testing facility](#)
- [Initial site inspection checklist- Homecare](#)
- [Final inspection checklist-Medical facility](#)
- [Hospital Regulation](#)
- [One day surgery Center Regulation](#)
- [Outpatient Regulation](#)
- [Rehabilitation center Regulation](#)
- [Home Care services Regulations - Available in Arabic](#)
- [Oncology center Regulation](#)
- [Renal Dialysis Center Regulations](#)
- [IVF Center Regulation](#)
- [Cardiac Catheterization Unit Regulation](#)
- [Clinical Laboratory Regulation](#)
- [Dental Laboratory Regulation](#)
- [Diagnostic Imaging Regulation](#)
- [Mobile Transportable And Reloadable Regulation](#)
- [Water Birthing Unit Regulation](#)
- [School Clinic Regulation](#)
- [Nursery Clinic checklist - Available in Arabic](#)
- [Nutrition Center Regulation - Available in Arabic](#)
- [Standard Submission Form DWG](#)
- [Standard Submission Form PDF](#)
- [Infographic - Issue a Health Facility License - PDF 462KB.pdf](#)

## Department name

Licensing and Accreditation

## Sector name

Health Regulation

## Main service

Medical Establishment Licencing and Registration

## Service Code

110-03-021-000

## Service Classification

Transactional

## Sub Service Type

Variation

## Service Type

Government to Business

## Related Services

- Ministry of Interior: Owner's security clearance
- Economic Development Departments: Reserving the trade name
- MOHAP: Medical profession practicing license
- Federal Authority for Nuclear Regulation: Issuance of a radiation protection license
- Civil Defense: Issuance of a certificate of civil defense
- Medical Waste Disposal Agreement from the authorities concerned in each emirate

## Service Bundle

This service is not linked to any bundles

## Number of Users

11037

## Number of Transactions

181

## Notes

None

## Sustainable Goals

Good Health And Well-Being