



Licensing of Private Medical Facilities

This service enables health facilities to obtain the necessary license to practice and provide health and treatment services in the UAE. Such facilities include public and specialized clinics, medical centers, diagnostic and rehabilitation centers, emergency and home health centers, fertility and recuperation centers, one-day surgery centers and hospitals, and hospitals of different sizes and specialties.

 Department name Licensing and Accreditation	 Sector Health Regulation	 Main Service Medical Establishment Licensing & Registration	 Service Code 110-03-021-000
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 Service Classification Transactional	 Variation / Auxiliary Variation	 Service Type Government to Business
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Service Process

- To apply for e-services, create an account on MOHAP website or smart app with a username and password.
- Submit a request to obtain the health facility license.
- Submit the application of initial inspection.
- Once the initial inspection is approved, submit the application to study the geometric plan and pay the fees.
- Once the site plan is approved, the initial approval for inspection will be issued.
- Apply for initial license approval and pay the application fee.
- Obtain the license requirements from relevant governmental departments, such as Civil Defense.
- Apply for licensing of the medical staff (doctors, technicians, nurses).
- Apply for final inspection.
- Once final inspection is approved, pay the final licensing fees and submit the remaining documents.
- License will be issued through the e-system and sent via email. It can also be downloaded via the website.



Required Documents

Preliminary approval of inspection:

- An application letter from the owner requesting the license of the medical facility
- A letter addressed 'To Whom It May Concern'
- The plan of the facility
- Photos of the site
- Statement of the total number of students, including gender and school stage, and the capacity of the facility (in the case of school and nursery clinics)

Initial approval of the license:

- The facility's plan with initial approval from MOHAP engineers
- License of the Department of Economic Development
- Application letter of the facility
- Security clearance of owner
- Proof of owner's qualifications

Final approval inspection:

- The facility's plan with initial approval of MOHAP engineers
- The facility's plan with final approval of MOHAP engineers

Final approval of the license:

- External billboard of the facility
- Medical waste agreement
- List of medical equipment
- Services price list
- License of radiation protection (issued by the Federal Authority for Nuclear Regulation)
- Trade license issued by the Department of Economic Development
- Certificate of Preventive Safety (issued by the Civil Defense)
- List of partners' names
- Internal regulations and rules of the facility
- The facility's plan with final approval of MOHAP engineers



Requirements & Conditions

- Applicant must be a UAE national. The following are required to be attached to the owner's page:
 - Valid passport copy of the owner
 - Family book copy of the owner
 - Valid Emirates ID copy
 - Recent passport size photo with white background
- A character reference (document available in Customer Happiness Centers) must be completed by the owner. Licensing procedures will resume after the approval of the authority concerned.
- For the approval of a Trade License, the facility must be fully owned (100%) by the UAE national owner or he should own 51% in a limited liability company.
- An electric elevator must be installed if the facility is located on high floors of a building.
- Compliance with engineering conditions and standards for licensing health facilities (regulations for health care facilities).
- Initial approval will be valid for six (6) months only, which is the period granted to the owner to meet all the technical requirements and conditions for obtaining the MOHAP license. The initial approval does not imply the approval to practice or operate the facility; it is only granted in order to complete the procedures required to obtain the license.

Service Channels



MoHAP Website: www.mohap.gov.ae



MoHAP Mobile App



Email: info@mohap.gov.ae

Resources

- User manual Medical Licensing system
- User Manual- Engineering Department
- Initial site inspection checklist- Medical facility
- Initial site inspection checklist- School clinics
- Initial site inspection checklist- Nursery clinics
- Initial site inspection checklist- Eye testing facility
- Initial site inspection checklist- Homecare
- Final inspection checklist-Medical facility
- Hospital Regulation
- One day surgery Center Regulation
- Outpatient Regulation
- Rehabilitation center Regulation
- Home Care services Regulations - Available in Arabic
- Oncology center Regulation
- Renal Dialysis Center Regulations
- IVF Center Regulation
- Cardiac Catheterization Unit Regulation
- Clinical Laboratory Regulation
- Dental Laboratory Regulation
- Diagnostic Imaging Regulation
- Mobile Transportable And Reloadable Regulation
- Water Birthing Unit Regulation
- School Clinic Regulation
- Nursery Clinic checklist - Available in Arabic
- Nutrition Center Regulation - Available in Arabic
- Standard Submission Form DWG
- Standard Submission Form PDF



Average Service Time

Approval of the license application:
1 working day

Initial inspection:
5 - 10 working days

Verification of the facility plan:
5 to 7 working days

Final inspection:
7 to 10 working days

Final licensing:
3 to 5 working days



Payment channels

E- Payment



Target Audience

Investors in the health sector who own different health facilities



Service Locations

- MoHAP website
www.mohap.gov.ae
- MoHAP Smart Application
- Email:
info@mohap.gov.ae



Related Services

Ministry of Interior:
Owner's security clearance

Economic Development Departments:
Reserving the trade name

MOHAP:
Medical profession practicing license

Federal Authority for Nuclear Regulation:
Issuance of a radiation protection license

Civil Defense:
Issuance of a certificate of civil defense

Medical Waste Disposal Agreement from the authorities concerned in each emirate



Service Bundle

This service is not linked to any other bundle



Contact Details

Email
info@mohap.gov.ae
Call Center
80011111



Service Fees

- License Application Fees: AED 100

Initial Inspection Fees:

- Hospital/
Convalescent Home/
Fertility Center/Emergency Center/Home Medical Center: AED 2,000
- General Clinic/
Specialist Clinic/Medical Center/Medical Diagnosis Center/Rehabilitation Center: AED 1,000

Verifying Site Plan Fees:

- Hospital/ Convalescent Home/Fertility Center/
Emergency Center/
Home Medical Center: AED 2,000
- General Clinic/
Specialist Clinic/Medical Center/Medical Diagnosis Center/Rehabilitation Center: AED 1,000

Re-verifying Geometric Site Plan Fees:

- Hospital/Convalescent Home/
Fertility Center/Emergency Center/Home Medical Center: AED 1,000
- General Clinic/Specialist Clinic/Medical Center/Medical Diagnosis Center/Rehabilitation Center: AED 500

Final License Fees:

- General Clinic/Rehabilitation Center/Home Health Center: AED 5,000
- Specialist Clinic/Medical Diagnosis Center/Emergency Center: AED 6,000
- Multi-Specialty Clinic: AED 12,000 - AED 18,000
- Fertility Center/Convalescent Home/One-Day Surgery: AED 20,000
- Hospital (1 to 50 beds): AED 20,000
- Hospital (50 to 100 beds): AED 30,000
- Hospital (100+ beds): AED 40,000

Sustainable Development Goals



Notes

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FAQs

How can I get a letter of No objection/ to whom it may concern, to processes transactions with other government entities?

You can visit the Customer Happiness Center in the Medical District where the facility is located.