



## Re-license (Re-register) a Pharmaceutical Facility

This service allows customers to apply for re-registration of pharmaceutical facilities following the cancellation of the license by the owner or the suspension of the license by the ministry within 180 days from the date of expiry.



### Main service

Medical Establishment  
Licencing and Registration



### Service code

110-03-020-024



### Service classification

- Government to business



### Service type

Transactional



### Service completion duration

3 working days



### Payment channels

E-payment



### Target audience

Pharmacies  
Warehouses  
Manufacturers of medicines and  
medical devices  
Marketing offices  
Warehouses for re-export



### Service locations

MOHAP Website:  
[www.mohap.gov.ae](http://www.mohap.gov.ae)  
MOHAP Smart App



### Support

Email: [info@mohap.gov.ae](mailto:info@mohap.gov.ae)  
Call Center: 80011111

### Service process

- 1 Login to the facility's account on MOHAP website or smart app using the UAE PASS to apply for the service.
- 2 Submit an application for re-licensing a pharmaceutical facility and pay the fee.
- 3 Submit an application for initial approval.
- 4 Once the requirements are met, the initial approval is issued and a no objection certificate is issued for government entities (such as



### Service fees

Application fee: AED 100  
Final approval fees, according to the  
type of facility:  
Pharmacies and medical store : AED  
7,500  
Marketing offices: AED 10,000  
Warehouse for export: AED 10,000

economic departments and municipalities.)

- 5
- Proceed with finalizing the licenses and the requirements of different government entities (such as Civil Defense).
- 6
- Submit an application for licensing of medical staff (pharmacists).
- 7
- Once the requirements are met, pay the fee and send the request for final approval with the required documents.
- 8
- Once approved, the license will be issued electronically and sent via email. It can also be downloaded through the website.



SDGs Goals



Required documents

1. A letter signed by the owner
2. Initial approval:
  - Request letter for re-licensing
3. Final approval:
  - A copy of establishment lease agreement
  - A copy of establishment trade license
  - A copy of Civil Defense certificate
  - License of the pharmacist concerned



Conditions and requirements

- This service can be applied only after cancelling the existing license and the cancellation will be temporary.

Service channels

1. MOHAP website: [www.mohap.gov.ae](http://www.mohap.gov.ae)
2. MOHAP smart app

Resources

- MoH Ministerial Decree 60-2013 regulating Medical Stores -
- Available in Arabic-69.pdf

MOHAP Misiterial Decree 1110-2016 about the Scientific offices -

- Available in Arabic-309.pdf

Infographic - Re-license Re-register a Pharmaceutical Facility -

- 392KB.pdf