# **UAE Pharmacist & Technician – Pharmacist Licensure**

UAE Pharmacy license is granted in 2 stages:

- 1. Passing <u>full Pharmacy examinations</u> and
- 2. Granting Approval <u>pharmacy license by Pharmacy Committee in UAE Ministry</u> <u>of Health</u> for any licensed pharmaceutical establishment in UAE.

# **1. Full Pharmacy Examinations**

The UAE full Pharmacy examinations is consisted of <u>**2 stages**</u> (for Arabic speaking candidates) or <u>**3 stages**</u> (for non Arabic-speaking candidates):

#### 1.1 <u>Arabic Exam (For Non Arabic speaking candidates Pharmacists</u> <u>and Technicians )</u>

As Per Articles 2 and 3 of the of Pharmacy Federal Law No. (4) for (1983), fluency in Arabic is required for anyone receiving a license to practice pharmacy in UAE. The Arabic language exam is for non- Arabic speaking candidates, it ensures that licensed pharmacist or technician is fluent enough and having the basic communication skills to deal with Arabic customers in UAE.

The first stage of full pharmacy licensure examinations is **Arabic Exam** which is a paper based written exam of 2 parts ;

- 1. <u>First part</u> : Translation Arabic- English medical terminology and counseling instructions sentences;
- 2. <u>Second part</u> : Translation English- Arabic of medical terminology and counseling instructions, sentences.
- Exam lasts for 1 hour only.
- Arabic Exam is mandatory for both pharmacists and technicians.
- Only 3 attempts of exams are allowed to pass.
- After passing the exam , then candidate may apply to pharmacy Exam.
- See Sections 1.4 ,1.5 and 1.6 ( for instruction of registration ,exams and retaking exams).

#### **Documents to apply for Arabic Exam :**

- 1. Detailed C.V or bio data in English.
- 2. Authenticated copy of Bachelor degree certificate for pharmacists (minimum 4 years) including mark sheet or authenticated copy of Diploma degree certificate for technicians (minimum 2 years ) including mark sheet.

- certificates of degree should be attested from the competent authority of country of graduation and UAE Ministry of foreign affairs.
- 3. Copy of testimonial and work experience letters, which should state date of starting of employment after graduation, date of leaving and post held.;
  - Work experience should be attested from the competent authority of country of graduation and UAE Ministry of foreign affairs.
  - and applicant should fulfill 2 years of experience duration after date of graduation.
- 4. Copy of valid registration for the degree or license to practice pharmacy from the respective syndicate of country of graduation or residency.
- 5. Copy of passport including visa page.
- 6. Passport size 3 photographs.

#### 1.2 The Pharmacy Exam for

#### 1.2.1 <u>Pharmacy Exams for Pharmacists only</u> or

#### 1.2.2 <u>Pharmacy Exam Technicians only</u>.

Second stage of pharmacy licensure examination is **The Pharmacy exam** which is a paper- computer adaptive examination that consists of 100 multiple-choice test questions (MCQ).

- Types of Questions will be on different pharmacy areas ; clinical , pharmacology , therapeutics , pharmaceutics , pharmacy –calculations; over the counter medicines , patient counseling , case studies,..etc.
- The language of exam will be in English only
- Exam lasts for 2 hour only
- Only 3 attempts of exams are allowed to pass.
- Pharmacy exam is of 2 types for pharmacists and for pharmaciststechnicians
- Candidate are requested to bring his or her calculator to exam ;mobile or cell phones are prohibited to be used for calculation purpose.
- See Sections 1.4 ,1.5 and 1.6 ( for instruction of registration ,exams and retaking exams).

#### Documents to apply for Pharmacy exam for pharmacists :

- 1. Detailed C.V or bio data in English or Arabic
- 2. Copy or list of candidates passed Arabic exam for non-Arabic applicants only.
- 3. Copy of Bachelor degree certificate (minimum 4 years) including mark sheet.
  - certificates of degree should be attested from the competent authority of country of graduation and UAE Ministry of foreign affairs.
- 4. Copy of testimonial and work experience letters, which should state date of starting of employment after graduation, date of leaving and post held.;
  - Work experience should be attested from the competent authority of country of graduation and UAE Ministry of foreign affairs.
  - And applicant should fulfill 2 years of experience duration after date of graduation.
- 5. Copy of valid registration for the degree or license to practice pharmacy from the respective syndicate of country of graduation or residency.
- 6. Copy of passport including visa page
- 7. 3 passport size photographs
- 8. Receipt for Dh 100 via e- dirham from the cashier's office (3rd floor MOH building).

#### Documents to apply for Pharmacy exam for Technicians

- 1. Detailed C.V or bio data in English or Arabic
- 2. Copy or list of candidates passed Arabic exam for non-Arabic applicants only.
- 3. Copy of Diploma degree certificate (minimum 2 years) including mark sheet.
  - certificates of degree should be attested from the competent authority of country of graduation and UAE Ministry of foreign affairs.
- 4. Copy of testimonial and work experience letters, which should state date of starting of employment after graduation, date of leaving and post held.;
  - Work experience should be attested from the competent authority of country of graduation and UAE Ministry of foreign affairs.
  - and applicant should fulfill 2 years of experience duration after date of graduation.
- 5. Copy of Secondary / High school Certificate

- 6. Copy of Passport including visa page
- 7. 3 passport size photographs
- 8. Receipt for Dh 50 via e- dirham from the cashier's office (3rd floor MOH building).

#### 1.3 UAE Pharmacy regulation Exam

After passing the Pharmacy exam , the candidate may apply to final exam of **Pharmacy Law , Code of Conduct and Good Pharmacy Practice for UAE** which is the last stage of Pharmacy licensure examination . **UAE Pharmacy regulation Exam** which is paper- computer adaptive examination consist of 40 multiple-choice test questions (MCQ) On :

- a. UAE Federal Pharmacy Law No 4 for 1983;
- b. UAE code of conduct for professional pharmacists and assistants;
- c. Guidelines and minimum standards for Good Pharmacy Practice (GPP) in UAE Pharmacies and General regulations to practice pharmacy in UAE.
- Materials of article 3a ,3b and 3c are available on website of Drug Control Department

http://www.moh.gov.ae/moh\_site/phar\_med/moh\_p\_m.htm

- Exam lasts for 1 hour only.
- Only 3 attempts of exams to pass.
- Language of exam will be in Arabic for Arabic speaking candidates and English for non- Arabic speaking candidates.
- This exam is compulsory for both Pharmacists and Pharmacist technicians.
- See Sections 1.4 ,1.5 and 1.6 ( for instruction of registration ,exams and retaking exams).

# Documents to apply for UAE Pharmacy regulation Exam for both pharmacists and assistants :

- 1. Copy of applicant's passport including visa page.
- 2. 3 passport size photographs
- 3. Copy or list of passing Pharmacy exam for pharmacists and technicians.

## 1.4 <u>Registration Instructions</u>

- A completed application, fee ( for pharmacy exam only) , and all supporting documents must be submitted to the Private pharmacy control section – Abu Dhabi prior to approval being granted to sit for the examinations. fees should be paid via e- Dirham with finance cashier.
- Candidates has to come to the Private Control Section Ministry of Health Abu Dhabi 15 minutes before the appointment, and be informed that no further appointment or second registration will be given.
- To avoid overcrowding and disruption to normal work, unauthorized visitors, family members, etc will not be allowed on to join the candidates.
- A ticket will be given for each candidate after registration of exam.
- Candidates are requested to come on time ; there will be no second resignation chance.
- Print out the list of passed candidates from Drug Control Department website prior registration of pharmacy and UAE regulation exam with you.
- Individual passed certificates of exam will not be issued, you are advised to keep a copy of passed list from Drug Control Department website.
- The Drug Control Department will announce the examination results via the website of the Drug Control Department or via the Department announcements boards in Abu Dhabi and Dubai five to seven working days after the date of the examination taken by the candidate.
- Scores cannot be obtained and will not be reported by telephone, fax, or email.
- Graduation must be from college of pharmacy, accredited by UAE Ministry of Higher education.
- It is the candidate responsibility to understand and comply with the regulations. Please call the Private Control Pharmacy Section – Drug Control Department if you have any questions.

# 1.5 Examination Instructions

- Bring the ticket of registration with you to examination hall (exam receipt or ticket will be given to you after you successfully registered and examined you documents by Drug Control Department officer ).
- Make sure you are arrive at the examination center 30 minutes before the examination.
- The Drug Control Department will announce the examination results via the website of the Drug Control Department or via the Department announcements boards in Abu Dhabi and Dubai five to seven working days after the date of the examination taken by the candidate.
- Scores cannot be obtained and will not be reported by telephone, fax, or email.
- The exam will not be given or repeated for the candidates who are late or have missed the exam.
- Further information about the exam location , dates ,examples of questions and instruction can be found on the website of the drug control department.
- Candidates passed the UAE full pharmacy examinations whether granted UAE pharmacy license or not are obligatory requested to retake both the pharmacy exam and UAE regulation exam if they have not practice pharmacy for 3 years.

#### 1.6 <u>Retaking Examination</u>

- If the candidate failed to pass <u>Pharmacy exam</u> or <u>UAE regulation</u> exams after 2 attempts, , he or she must appeal to the Drug Control Department <u>12 months</u> from the date of the second examination for applying to the last chance to be examined.
- If the candidate failed to pass Arabic after 2 attempts, , he or she must appeal to the Drug Control Department **<u>12 months</u>** from the date of the second examination for applying to the last chance to be examined after presenting a certificate of passing Arabic courses in recognized Arabic language institutes in by the Ministry of Education in UAE.
- It is the candidate responsibility to understand and comply with the regulations. Please call the Private Control Pharmacy Section – Drug Control Department if you have any questions.

# 2. Requirements for granting UAE Pharmacy license by Pharmacy committee in MOH

Pharmacy license shall only be granted after approval of the pharmacy license committee.

The following documents must be submitted to Pharmacy license committee in MOH after Passing The UAE Pharmacy regulation Exam:

# • Applicant (pharmacist or Technicians) requirements:

- 1. Copy or list of passing Arabic , Pharmacy and UAE Pharmacy regulation Exams for pharmacists and technicians.
- 2. Fill application of Pharmacies or technician license form (Dhs 10 paid by e-dirham).
- 3. Authenticated copy of Bachelor degree certificate (minimum 4 years for pharmacist or Diploma degree certificate (minimum 2 years) for pharmacy 'technicians (certificates of degree should be attested from the competent authority of country of graduation and UAE Ministry of foreign affairs).
- 4. Mark sheet for applicant
- 5. Copy of testimonial and work experience letters, which should state date of starting of employment after graduation, date of leaving and post held.;
- ✓ Work experience should be attested from the competent authority of country of graduation and UAE Ministry of foreign affairs).
- ✓ and applicant must submit the last 2 years experience before date of applying to UAE Pharmacy License.

- 4. Job offer letter from a licensed UAE pharmaceutical establishment stating the position to be recruited signed and stamped by manager of establishment.
- 5. Authenticated Labor contract from labor affairs office- Ministry of Labor in UAE.
- 6. Pharmacist or technician pass ( approval) security report from security office in Ministry ( Can be proceed after submitting the application request in the department).
- 7. Copy of applicant's passport including visa page
- 8. Passport size 10 photographs.
- 9. Receipt for Dh 300 for pharmacist and Dh 150 for technician via edirham to the cashier's office (3rd floor MOH building).

### Licensed Establishment requirements:

- 1. List of employees working in the establishment with their professions) ,a license numbers shall be stated if they were any pharmacists or assistant- pharmacists working in the establishment).
- 2. Copy of establishment license from chamber of commerce and economic.
- 3. Copy of establishment license from Municipality of city.

N.B: if the establishment is not licensed in MOH ,then the manager or agent are requested to proceed for the license procedures along or prior license the pharmacists and technicians.